

Sound View Job Descriptions for Summer Staff

LIT Mentor (Two positions - one male, one female): Preferred Qualifications: age 21. Extensive college work with some formal background in theology, education or psychology. Training or experience in Christian nurture, plus at least one of the following proven abilities: communication, leadership development, counseling, facility maintenance (carpentry, plumbing etc.) Responsibilities: Plan and lead, in partnership with other senior staff, the High School Leadership In Training program. Curriculum development, Bible studies and discussions on Christian servant-hood/leadership, oversight of work projects, personal involvement in the life and growth of each LIT. Compensation: \$1500

Program Director: Preferred Qualifications: age 21. Two years of college. Experience working at camps or in large group settings with youth. Training and or experience leading adults. Spiritual maturity and a love for sharing that. Responsibilities: Plan and Coordinate group activities. Coordinate counselor's efforts. Help train and mentor counselors and other staff throughout the summer. Compensation: \$1500

Program Staffer/Counselor: (5 female 4 male) Preferred Qualifications: age 19. Love for children, at least one year of college, the qualities of a solid Christian mentor, lots of energy. Responsibilities: Primary mentor to groups of 6 to 10 campers - including fellowship, common meals, encouragement, problem solving, discipline, recreational leadership, participation in campfire activities and instruction in the Christian Faith. Compensation: \$1200

Horsemanship Director/Lead Wrangler: (Note: Since the Sound View horse program does not last through the entire summer, there is considerable flexibility of commitment and compensation - to be negotiated during the interview process.) Preferred Qualifications: age 21. Two years of college. Experience as a riding instructor or equivalent. Current CHA, HAS certification or equivalent (Western). Supervisory experience at a horseback riding facility. Responsibilities: Operation and maintenance of the riding program (scheduling, supervision, instruction, safety, and sanitation). Oversight of other equestrian instructors, WIT's. Compensation: \$1500 (based on a full summer)

Wrangler: (Note: Since the Sound View horse program does not last through the entire summer, there is considerable flexibility of commitment and compensation - to be negotiated during the interview process.) (Two Positions) Preferred Qualifications: age 18, familiarity with horse care, riding and general equestrian principles. Responsibilities: Assist the horsemanship director in the operation and maintenance of the riding program. Compensation: \$1200 (based on a full summer)

Arts & Crafts Instructor (includes Program Staff/Counselor opportunities): Preferred Qualifications: age 19, experience with, and enjoyment of, a wide range of crafts materials and creative projects. Responsibilities: Organize and facilitate Arts & Crafts projects for campers, volunteers and staff: planning, procurement, inventory control, instruction, supervision. Compensation: \$1200

High School Intern: (Up to 4) Preferred Qualifications: High School Student who has participated in Sound View's LIT Program, mature, loves the LIT program, willing to work hard. Responsibilities: Working with LIT program primarily, but may be asked to work for any other summer program. Compensation: \$600

Waterfront Director: Preferred Qualifications: age 21. Two years of college. Present Red Cross, YMCA Lifeguard or swim instructor certification, or equivalent, with WSI preferred. Six weeks experience as lifeguard of a waterfront or large pool (municipal/educational), or supervisory training. Responsibilities: Operation and maintenance of the waterfront program including swimming and boating supervision, instruction, equipment, safety, discipline and sanitation. Oversight of all other waterfront workers. Compensation: \$1500

Health Care Coordinator: Preferred Qualifications: age 24 or above. Licensed RN, or greater training, with certificate to give medication (oral and injection). Responsibilities: Health screening; analysis and organization of health forms; Responsibility for all routine medical services, including prevention. Attention to special dietary and disability needs. Daily monitoring of all camp sanitary matters. Maintenance and supervision of the dispensary. Daily monitoring of camper and staff physical condition. Daily record keeping (sick calls, medications dispensed, accidents). Compensation: \$200 per week (full summer commitment not required)

Expedition Leader (may include Program Staff/Counselor opportunities): Preferred Qualifications: age 21. Two years of college. Experience in wilderness leadership. Certification in Wilderness First Responder or Wilderness First Aid/CPR, and life guarding (Red Cross or equivalent). Instructor level skills in the type of trip being led. Valid U.S. driver's license. Responsibilities: Plan and lead expeditions, including schedules, maps, trails, equipment, supplies, supervision, instruction, discipline and spiritual content. Compensation: \$200 (per expedition)

Food Service Coordinator: Preferred Qualifications: age 21. 2 years of college, training in food service management, or equivalent documentable experience. At least one of the following: demonstrated skill as a supervisor; previous food service experience at Sound View, a lifestyle characterized by maturity, health, cleanliness and skillful record keeping. Responsibilities: Operation of the dining hall and main kitchen, including menu planning, food orders, sanitation, meal preparation and supervision for kitchen workers. Ensure full compliance with all applicable standards. Compensation: \$1200

Food Service Helper: (Two positions) Preferred Qualifications: age 17. Previous food service experience or previous participation in Sound View's L.I.T. Program, a lifestyle characterized by maturity, health, cleanliness and skillful record keeping. Responsibilities: assist food service coordinator in all food service tasks. Compensation: \$600